

**All times EST (GMT-0500)**

**Attendees: SL DW CQ MS RAS SG DG BB**

**Apologies: SF PG RS DM**

**Meeting convened at 15:13 (no quorum)**

**Financial Controls**

DW: Working on financial structure. It was decided that we'll use accrual based accounting

**Membership Report**

DW: We have 133 members.

DW: Need to investigate possibility to take credit card payments

**Development**

CQ: Had our first call. In touch with almost all previous sponsors, talking about converting them to the new model

**Program Committee**

SL: They have been setting up N52 pages, Goal is to be ready by March 1

BB: CFP has been sent out, but is not linked yet

**Communication Committee**

MS: Merit moved servers last weekend to a location where they can offer commercial services

MS: Asking for a quote for 6 months

MS: Merit continues to "own" pages under N52 directory

MS: Will ask for logins for SF, MS, DW, RS

**Association Management RFP**

BB: Received 3 calls from vendors, asked them to submit questions via email

BB: Sense a tone of nervousness among vendors -- not enough time to respond properly

BB: Some questions were about things like database schemas, transition of the IP

Adjourned 15:59