



NANOG Board of Directors Meeting Minutes
December 16, 2011
Teleconference

The regular meeting of the NANOG Board of Directors was called to order at 11:04am on the date listed above by Sylvie LaPerriere, Chair.

In Attendance:

Sylvie LaPerriere, Chair
Steve Gibbard, Secretary
Mike Smith, Treasurer
Richard Steenburgen (RAS)
Betty Burke, Executive Director

Ex-Officio:

Misako Manca, Development Committee Chair
Michenne Dixon, Communications Committee Chair
Dave Temkin, Program Committee Chair

Staff:

Anabel Martinez, NANOG Secretariat
Kirsten Machi, NANOG Secretariat

1. Administrative Items

- Minutes of the December 2, 2011 meeting were approved with the following changes:
 - Change "AMS Secretariat" to "NANOG Secretariat"
 - Change NANOG Secretariat listing from "Ex-Officio" to "Staff"

2. Strategic Plan (Betty):

- Gary Selick is confirmed for Wednesday, February 8th from 2pm to 5pm
- ✓ **Action Item (Betty):** Work with Gary to develop agenda for session. Will have agenda finished by January 6, 2012 board call.
- ✓ **Action Item (Betty):** First draft of strategic plan document will be completed prior to the January 6, 2012 board call.

3. Technical Meeting Discussion (RAS)

- Needs more time to review documents submitted by AMS.
- ✓ **Action Item (RAS):** Will email comments out to the board before December 25, 2011.

4. Treasurer Report (Mike)

- 2011 financial audit by John Waddell & Co. approved. Not to exceed \$10K total expense (\$7500 audit, \$1875 taxes, \$500 ED travel).
- 2012 budget, "Mike's Version" as posted on Google Docs is the current version being used. The document is being finalized.
- November 2011 financials look good
- Quarterly financial report for members will be posted in the members section of ARO shortly.
- ARIN loan – we have stopped accepting loan money. We will start paying off the \$130K loan money in 2012, with about \$26K allocated in 2012 budget towards payments.

5. Committee Reports:

- a) **Communications Committee (Michienne):**



- Committee will put out a call for volunteers at N54.
- Haven't found exact match for committee volunteers yet, need to keep looking.
- There is confusion about what the committee should be doing in terms of moderation of lists, and what lists need attention – scope of work needs to be clarified.

Action Item (Michienne): Write up a proposal for scope of work for the committee and submit to the board.

Action Item (Betty): Meet with Communications Committee about list history, what lists should be moderated, etc.

Action Item (Michienne): Notify two potential candidates about desire to have them work with committee members in order to mentor them, in hopes of having them serve on committee in future.

Action Item (Betty): Meet with Communications Committee regarding various tools, provide history and guide them as to what output is desired.

b) **Development Committee (Misako):**

- A new sponsorship model has been developed which decouples the Beer n' Gear and other sponsorships.
- New model was required in order for NANOOG to become financially stable. There were flaws in the old model.
- 2012 new sponsorship model was approved - "Copy of sponsorship model to sustain profitability", dated December 12, 2011, owner Sylvie.
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c) **Program Committee (Dave T.):**

- N54 has a full agenda, looking good.

Action Item (Dave T.): Write up highlights of the agenda by early next week (week of December 19) in order to post before Christmas.

- New meeting format will be discussed by PC and board face to face on Sunday, February 5, 2012.
- Committee would like to put new format on agenda for N54.
- Committee doesn't want to rush this, if further discussion needs to take place before we can implement, then that is OK. Want to do it right.

Action Item (PC and Board): New meeting format will be discussed by PC and Board face to face on Sunday, February 5, 2012. Time TBD, but will be in the afternoon.

Action Item (Board): Review new meeting format proposals – currently on Google Docs.

6. **New Business:**

- Board call schedule – board calls leading to N54 will be held on:
 - January 6th (chaired by Duane), January 20th, January 27th

Meeting adjourned at 12:14pm PST.

Next Board call: Friday, January 6, 2012 at 2pm EST