



**NANOG Board of Directors Meeting Minutes  
July 19, 2011  
Teleconference**

The regular meeting of the NANOG Board of Directors was called to order at 12:03pm on the date listed above by Steven Feldman, Chair.

**Present:**

1. Steven Feldman, Chair
2. Sylvie LaPerriere, Vice Chair
3. Patrick Gilmore, Secretary
4. Duane Wessels, Treasurer
5. Betty Burke, Executive Director
6. Richard Steenburgen

**Ex-Officio:**

1. Chris Quesada, Development Committee Chair
2. Steve Gibbard
3. Mike Smith, Communications Committee Chair
4. Kirsten Machi (AMS)
5. Anabel Martinez (AMS)
6. Bettina Skehan (AMS)

**Not Present:**

1. Rob Seastrom
2. David Meyer, Program Committee Chair (Ex-Officio)

Steven Feldman opened the minutes welcoming AMS and notifying the board that AMS will be taking minutes going forward. He also notified the board that he is working on a formalized agenda for the upcoming meetings.

**1. Board Meeting Schedule**

**Motion:** To hold future board meetings once every two weeks. A motion was made and seconded with no objections.

**ACTION ITEM:** Betty commented that the Steering committee page on the website to be changed to Board of Directors.

**2. Previous Meeting Minutes**

**ACTION ITEM:** Patrick to give Bettina minutes of previous meetings.



### 3. NANOG 52 Update

Steve asked if the board is missing anything from Merit? Check received and deposited as per Duane. Merit possibly still owes NANOG money. The audio DVDs have been received.

**ACTION ITEM:** NANOG still owes Merit a letter.

**ACTION ITEM:** Betty will complete the final reconciliation in two weeks (August 2).

It was discussed the need for an income/expense analysis for every sponsor category to determine the actual income for sponsorship and whether the sponsorship amounts need to be increased. Using old numbers, NANOG operates at a 25%-35% margin. Currently there is more demand than products to sell. This issue to be further discussed at the upcoming retreat.

**ACTION ITEM:** Betty to provide Duane with the numbers so he can perform the analysis.

### 4. NANOG 53 Update

#### a) Registration:

Moved on to the new system last week. Meeting registrations are up on web; currently 20 registered with 2 unpaid.

#### b) Technical service support:

RFPs have been issued; decision to be made on August 18. ARIN will be able to provide back-up router. Merit will support NANOG with router install.

#### c) Hotel:

Bettina gave brief update on the NANOG/ARIN/COMBINED hotel block.

#### d) Sponsorship:

Development Committee to talk more, working on a new plan for Philadelphia. Sponsorships almost sold out. Agenda highlights have been uploaded on NANOG website.

### 5. Future Meeting Updates

54 and beyond: All sites for 2012 have been chosen, and agreements signed. Steven visited the hotel for NANOG 54 in San Diego. Nice, compact. Meeting rooms under renovation so he couldn't see them. Hotel infrastructure for networking is fine.

**ACTION ITEM:** Steven to write up his findings and distribute them to the BOD members. \$5K deposit for Vancouver site coming up, and \$5K deposit for SD site coming up.

The need for a discussion for reducing meeting from three to two was brought up.

**ACTION ITEM:** Sylvie to write up payment schedule and forward to Duane.

Credit applications are currently being completed.



## 6. Committee Reports

- a. **Program:** No update.
- b. **Communication:** Mike stated that test list is running, new server will be fine. Move DNS over on August 27, and will port all info to that, and there will be space enough for backup. Shipping the two NANOG servers out to AMS on August 28 or afternoon on August 27.
- c. **Finance:** No meetings scheduled, and no meetings have been held for a long time.
- d. **Development:** No update.
- e. **Membership:** Membership chair to send out note that membership is now open again.

A question was raised in regards to member voting requirements – cut off date for membership?

**ACTION ITEM:** Betty to work with AMS on recommendation, and board to set policy.

## 7. ED Report

**ACTION ITEM:** Betty to send email to board with information regarding upcoming board retreat with facilitator.

Betty talked to TK (Tony Kapela) regarding quotes for services and technical event support. Quotes to be submitted by August 5. Need for looking in to financials regarding AV equipment, renting vs. buying projectors. At N53 NANOG can use ARIN's projectors. AV proposal sent to Nate Peterson for review. TK wants to upgrade audio. Nate suggested the board to consider buying own net cast gear, a \$28K investment including cameras etc. It was decided it is not a priority, as at the peak of N52 NANOG had 115 viewers, with an average of 50-60.

## 8. Board Retreat

Board retreat set for August 25 at AMS offices.

## 9. NewNOG – doing business as NANOG

DBA, corporate name change. AMS submitted the paper work yesterday to the county registrar. It will need to be advertised in the local papers. NewNOG will be able to use the name NANOG in approximately 6 weeks.

## 10. Postel scholarship chaperone

RAS has been doing this for the past years and he will not attend NANOG 53. NANOG will need to have a board member assigned to host the recipient each day of the meeting.

**ACTION ITEM:** Patrick volunteered to chaperone the scholarship recipient on Saturday.

## 11. Other Items



There is still a vacancy on the Program Committee, Dave to figure out when Chris Morrows turn will expire. Steven left it with Dave to either select a person or come up with a plan.

**12. Adjournment**

The meeting was adjourned at 12:49pm by Steven Feldman.